

Subject: FW: Licensing Act 2003 - Application for a Premises Licence - Toms Bar, 1 Church St, Christchurch

Importance: High

From: Sandra Graham [mailto:Sandra.Graham@trethowans.com]

Sent: 31 May 2019 17:47

To: Sean Whitney

Cc: 'Busfield, Louise'

Subject: RE: Licensing Act 2003 - Application for a Premises Licence - Toms Bar, 1 Church St, Christchurch

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Dear Sean

As you are probably aware, although the Police did not raise a representation as such against this application I have respected in good faith some of their comments as a result of which I have agreed a slight variation on the wording of the conditions to be put forward by the applicant.

For ease of reference I will set out below all the proposed conditions as they now stand (some unchanged from the operating schedule and some slightly re-worded, and with the addition of no. 8) so that you can copy and paste them in to your report:

1. Non-intoxicating beverages, including drinking water, shall be available to patrons throughout the permitted hours for the sale of alcohol
2. All staff involved in the sale of alcohol shall receive training on the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attaching to the premises licence. Refresher training shall be provided at least once every 6 months. A record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by police, licensing officers or authorised officers from other responsible authorities.
3. An incident log shall be kept at the premises. The log shall include the date and time of the incident, and the name of the member of staff who has been involved, and made available on request to a licensing officer of the licensing authority or the Police, which shall record the following:
 - (a) any incidents of crime and disorder
 - (b) any faults causing the CCTV system to be inoperable
 - (c) any refusal of the sale of alcohol
 - (d) any visit by a responsible authority or emergency service
 - (e) all ejections of patrons
 - (f) all seizures of drugs or offensive weapons

This log to be checked on a weekly basis by the DPS of the premises.
4. A CCTV system, shall be installed to cover the entry/exit point enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It shall operate during all times when customers remain on the premises (unforeseen faults excepted). All recordings shall be stored for a minimum period of 31 days with correct date and time stamping. Recordings shall be made available upon the reasonable request of Police or an authorised officer of the licensing authority throughout the preceding 31 day period provided that such requests are in connection with the prevention or detection of crime and subject to current Data Protection legislation.
5. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open for licensable activities. This staff member must be able to show a Police officer or authorised officer of the licensing authority retained data or footage, subject to current Data Protection legislation, with the absolute minimum of delay when requested.

A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained.

6. Prominent, clear and legible notices will be displayed at the exit to the premises requesting patrons to respect the neighbouring area and leave the premises quietly.
7. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards (such as a driving licence or passport / Holographically marked PASS scheme identification cards). Appropriate signage advising customers of the policy will be prominently displayed in the premises.
8. The Premises Licence Holder shall use reasonable endeavours to maintain membership of the PubWatch scheme (or any successor scheme).

Kind regards
Sandra Graham

Sandra Graham

For and on behalf of Trethowans LLP

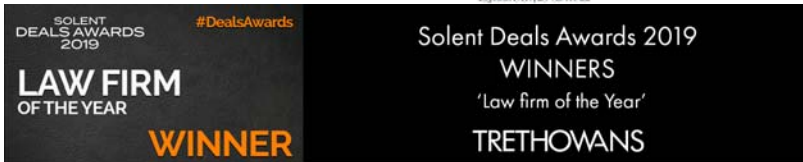
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